

Widford Parish Council

Minutes of the Widford Annual Parish Council Meeting Tuesday 1st May 2018 at 7pm in the Village Hall



PRESENT: Cllr Jill Buck, Chairman (JB); Cllr Barbara Edwards (BE); Cllr Paul Riddle (PR)
Three members of the public.

Clerk: Colin Marks, Clerk and Proper Officer of the Parish Council

ACTION

- 18.036 Election of Chairman**
Following a proposal and second, it was unanimously **RESOLVED to elect Cllr Jill Buck as Chairman for the ensuing year.**
- 18.037 Declaration of Acceptance of Office**
Cllr Buck duly signed the Declaration of Acceptance of Office, countersigned by the Proper Officer of the Parish Council. **JB/Clerk**
- 18.038 Apologies for absence**
1. Councillors: Cllr Carol Blackett (personal/family)
2. Other apologies: District Cllr Bob Brunton; County Cllr Eric Buckmaster arriving later
- 18.039 Declarations of Interest and requests for dispensations (including considering the renewal of any existing dispensations).**
1. **Declarations of Interest: None**
2. **Dispensation requests: None**
- 18.040 Appointment of Vice-Chairman**
The Council considered it appropriate to make the appointment and following a proposal and second, it was unanimously **RESOLVED that Cllr Paul Riddle be appointed as Vice-Chairman for the ensuing year.** Cllr Riddle signed the Acceptance of Office, countersigned by the Proper Officer of the Parish Council. **PR/Clerk**
- 18.041 Allotments Working Group**
It was unanimously **RESOLVED to appoint Cllr Babs Edwards and Cllr Jill Buck as the two members on the Allotments Working Group.**
- 18.042 Village Hall Committee Representative**
It was unanimously **RESOLVED to appoint Cllr Carol Blackett as the Parish Council's Representative on the Village Hall Committee.**
- 18.043 Playing Field Representative**
It was unanimously **RESOLVED to appoint Cllr Jill Buck as the Parish Council's Representative on the Playing Field Committee.** Cllr Buck agreed to accept the appointment until it was possible for another councillor to take the position.
- 18.044 Governance Policies and Procedures**
The Council reviewed the following Governance Policies and Procedures: Standing Orders; Financial Regulations; Member/Officer Protocol; FOI Policy; Publications Scheme; Retention of Documents Policy; Disciplinary Procedure; Grievance Procedure; Harassment at Work Policy; Equality & Diversity Policy; Staffing Committee Terms of Reference. The Clerk had submitted these to councillors to peruse in advance of the meeting. It was **RESOLVED to review/adopt them en bloc with an agreement to make any amendments as necessary at a later meeting.** There being no further business, the Chairman closed the meeting at 7.17pm and invited everyone to stay for the May Ordinary Parish Council meeting, which followed immediately.

Signed.....Dated.....